

# **BRENZETT PARISH COUNCIL**

Page 197

## **MINUTES 54**

### **Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brenzett on Tuesday, 30 January 2018 at 7.30 pm**

**PRESENT:** Mrs A Beeching (Chair), Mrs J Thompson, Mrs J Webb and Mr N Fisher,  
Mr G Harrison (following co-option)

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLOR:** Mr L Laws

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were 6 Members of the Public present. Two until the end of item 10 Planning

**1. APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

**2. CO-OPTION OF PARISH COUNCILLOR**

Mr Fisher proposed Mr Garry Harrison for the vacant position of Parish Councillor seconded by Mrs Beeching. Unanimous

Mr Harrison completed a Declaration of Acceptance of Office and took a DPI form to complete and return to SDC with a copy for the Clerk.

**3. DECLARATIONS OF INTEREST**

**Declarations of Pecuniary Interest**

There were no Declarations of Pecuniary Interest.

**Declarations of Significant Interest**

Mrs Beeching and Mrs Webb declared a Significant Interest in matters associated with the Village Hall as they are members of the Village Hall Committee.

**i) To note the granting of any requests for Dispensations and the decision**

There were no requests for Dispensations.

**ii) Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

**4. ACCEPTANCE OF MINUTES**

Minutes 53 of the meeting held on 28 November were accepted and it was unanimously agreed that Mrs Beeching should sign them.

**Proposed Mrs Webb**

**Seconded Mrs Beeching**

**5. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES**

There were no Matters Arising which were not covered on the agenda.

**6. MEETING ADJOURNED FOR 30 MINUTES FOR PUBLIC PARTICIPATION AND RECONVENED**

The meeting was opened from 7.35 – 7.48 during which time the members of the public present put forward positive and critical comments regarding a planning application to be discussed under item 10.

**7. CHAIRMAN'S REPORT**

Writing my report for the January meeting I cannot but mention the rural crime that is blighting the community at the moment. Fly tipping is a major concern, and often leaves the unfortunate land owner to pick up the burden of clearing it up. Nearly every lane round Brenzett and the other Marsh villages has been affected by this, and unless it is seen happening, there is little that can be done.

Local farmers are also having to face the consequences of lampers driving across their land destroying not only crops but fencing too. The Rural Crime team are fighting an ongoing battle with this but, I recognise, have a massive area to cover.

Having attended an assembly and sat in on a project lesson at the Primary School just recently, I was very impressed with the enthusiasm of both pupils and teachers there. They had all obviously worked very hard to produce the wonderful singing that formed the basis of the assembly that day.

Hopefully the new village shop will go from strength to strength over the coming months. It is a lovely place to go for a cup of coffee so let's hope the coming summer months will attract more customers.

I went to meeting with the police, regarding Rural Crime, which was organised by NFU where farmers were given advice on keeping machinery safe and updated on an app that they can use to alert other farmers if they see any suspicious activity in the area.

Two hundred extra police have been recruited to the Rural Crime Team.

They were also given a code name to use when reporting certain activities to the Police so that the operator in the Police Call Centre knows to alert the Rural Crime Team immediately.

**8. VILLAGE RESPONSIBILITIES**

Nothing to report.

**9. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS****Correspondence**

HMRC re VAT Claims

MK Illuminations

**Email Correspondence – all forwarded to Councillors**

Councillors did not bring any emails to the attention of the council.

**Earmarked Funds**

	Balance
	28.11.17
Village Projects	1700.00
Election Expenses	914.00
General Reserves	3344.00
Village Handyman	1040.00
Donations	200.00
<b>TOTAL</b>	<b>7198.00</b>

**Finance****Bank Reconciliation as at last Bank Statement received**

Opening Balance	11933.64	Treasurers Account	14148.37
Add Receipts	<u>5051.30</u>	Less Uncleared Cheques	<u>69.40</u>
	16984.94		<b>14078.97</b>
Less Payments	<u>2905.97</u>	Less Earmarked Funds	<u>7198.00</u>
	<b>14078.97</b>		<b>7969.07</b>
Less Earmarked	<u>7198.00</u>		
	<b>7969.07</b>		

**Accounts to be Paid**

<b>PAYEE</b>	<b>CHQ NO</b>	<b>DESCRIPTION</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>
Mrs J Batt	337	Salary	157.94		
		General Admin	38.85	0.22	
		Clerk's Expenses	5.40		202.41
Clive Stanley	338	Webmaster Services	97.50		97.50
Mrs A Beeching	339	Thank You Gifts	31.67	6.33	38.00

**Resolution: Councillors unanimously agreed to pay the above accounts.****Proposed Mrs Webb    Seconded Mrs Thompson****Confirmation of Submission of Precept request for 2018/2019**

The Clerk confirmed that the precept was submitted to SDC in November and confirmation of receipt received.

**Data Protection**

**Resolution: Following additional information and advice received councillors unanimously agreed to purchase the following equipment in order to comply with both Transparency and Data Protection legislation.**

Dell Inspiron 15.6" code 216805 at £429.99  
Office 2016 including Outlook at £229  
Windows upgrade to Windows 10 pro at £119.00

**Proposed Mrs Beeching      Seconded Mr Fisher**

**Insurance**

We are in a long-term agreement with AVIVA until June 2018.

**Web Site - [www.brenzettpc.kentparishes.gov.uk](http://www.brenzettpc.kentparishes.gov.uk)  
Webmaster's Report, January 2018**

**Parish Websites - Recent Denial of Service Attack**

Over the New Year period, I tried to view the parish council website but was unable to. On re-trying a few hours later and also the following day, the parish website was still not displaying. As I knew it affected a small number of similar Kent Parishes websites, I lodged a Service Desk Enquiry with EIS/KCC. They responded early in 2nd January 2018 stating there had been a concerted Denial of Service (#) attack against them. The websites affected were back on-line during the day of 2nd January, worked properly and I could logon to work on them satisfactorily.

I asked EIS Service Desk for a short report detailing what the problem was. EIS responded to me:-

*"The DoS attack was targeting a particular WordPress endpoint originating the Ukraine, Albania and Brazil. These attacks were not really targeted against the Kent Parish Councils but against WordPress in general. We have already made changes to the sites to prevent this endpoint from being used in the same way in the future (now only accepts connections from authorised users only). Our Infrastructure team is continuing to monitor the traffic hitting the sites to keep an eye on the issue.*

*"You do not need to do anything further."*

Wikipedia informs us thus:-

*"In computing, a denial-of-service attack (DoS attack) is a cyber-attack where the perpetrator seeks to make a machine or network resource unavailable to its intended users by temporarily or indefinitely disrupting services of a host connected to the Internet. Denial of service is typically accomplished by flooding the targeted machine or resource with superfluous requests in an attempt to overload systems and prevent some or all legitimate requests from being fulfilled.*

*"In a distributed denial-of-service attack (DDoS attack), the incoming traffic flooding the victim originates from many different sources. This effectively makes it impossible to stop the attack simply by blocking a single source.*

*"A DoS or DDoS attack is analogous to a group of people crowding the entry door or gate to a shop or business, and not letting legitimate parties enter into the shop or business, disrupting normal operations."*

### **2018 Dates**

Despite 2018 being only a few days old now, I want to let you know early that I have a number of holidays arranged. Where possible I will endeavour to set up cover but there may be some periods when the parish website is not refreshed as promptly as normal. For your information, my known absences are:-

26/2 to 9/3; 14/5 to 25/5; 2/7 to 6/7; 13/8 to 31/8; 15/10 to 18/10.

### **Webmaster Service Price Adjustment**

May I please give you advance notice about an adjustment of my webmaster service discounted price. With effect from 1st April 2018 the rate changes from £26.00 per hour to £28.00 p/h. You will recall the previous adjustment was in January 2016.

**Councillors unanimously agreed to the increase in price.**

### **Review of Documents for Transparency**

Councillors will continue to monitor the website to ensure that all documents required under the Transparency Act are on the website and will inform the Clerk immediately of any errors or omissions.

### **Risk Assessment**

Mrs Beeching confirmed that all is in order with the sign.

### **Siting of Defibrillator**

**Resolution: Councillors unanimously agreed to donate the defibrillator and cabinet to Brenzett Primary School on condition that the pedestrian gate into the school grounds shall be left open at all times to allow Members of the Public 24-hour access to the defibrillator.**

**That the school takes full responsibility for: -**

**The installation of the unit, the post installation check, ensuring a constant supply of power to the unit, insuring the unit and maintaining the unit at its own cost.**

**Brenzett Parish Council will no longer accept any responsibility for the defibrillator, cabinet or associated equipment, once it has been officially donated to Brenzett Primary School.**

**Proposed Mrs Beeching**

**Seconded Mrs Thompson**

**Marsh Forum Feedback**

Mrs Thompson and Mrs Webb attended the last meeting.

The possibility of Brenzett joining a roaming Speedwatch campaign was discussed and this will be included on the next agenda for further discussion.

District Councillor Goddard has asked all Parish Councils to write to KCC objecting to the proposal to quarry 46 hectares of shingle from Allen’s Bank to Caldecott Crossing. Councillors will look at the KCC Minerals Waste Plan on KCC’s website and discuss this at the next meeting.

**10. PLANNING**

Please see attached list.

**Paddock View**

Nothing to report. Remove from future agenda.

**Discussion on any areas of concern in the Village raised by Parishioner**

A resident contacted the chairman regarding concerns over the work being done on the Old Coach Yard site. The clerk was asked to contact the Planning Officer and ask whether development has started and whether conditions are being met.

**11. HIGHWAY ISSUES**

Kent Highway Services Report a Fault Telephone Line is 03000 418181 or <http://webapps.kent.gov.uk/KCC.KHSFaultsGIS.Web.Sites.Public/Default.aspx>  
A damaged street lamp in King’s Street has been replaced.

**12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

The layby by the cemetery in Church Lane needs clearing.

The next meeting is due to be held on 6 March 2018.

There being no other business the meeting closed at 9.40 pm.

Signed ..... Dated .....  
Chairman

# BRENZETT PARISH COUNCIL PLANNING APPLICATION RECORD

## 2018

### JANUARY 2018

Y17/1647/SH Caversham Villa, Rhee Wall, Brenzett, Romney Marsh, Kent TN29 9UA  
Certificate of Lawful Development (proposed) for the erection of a single storey and rear and side extension

**Parish Council: Support**

Y17/1398/SH Land adjacent to Millside, Rhee Wall, Brenzett, New Romney, TN29 9UG

Outline application for the erection of 6 houses with matter of scale, appearance and landscaping reserved for future consideration

**Parish Council OBJECTS on the following grounds: -**

**Councillors are concerned that the drainage and sewerage arrangements might not be adequate for the amount of houses in the area**

**The description of an infill site is not correct**

**The neighbouring farm is a working farm and vehicles trying to get out of the entrance to the farm constitute a safety hazard.**

**The residents will often be subject to the noise and dust of the working farm environment with grain dryers working long hours etc.**

**There is already a lot of congestion along this road with the shop and the roundabout and the speed of traffic along the road is also a concern**

**Car parking in the area is a safety hazard**

**The possibility of 12 more cars will add to the congestion**

**Councillors are concerned about the amount of small developments being permitted in Brenzett**

**There is a lack of provision in the village for children. Although there is a small play area, the population has grown over the years and the play area is no longer adequate.**

**Concerns were raised that the site is outside of the village boundary**

### Decision Notices received from SDC

Y17/0671/SH Old Beams Yard, Rhee Wall, Brenzett, Romney Marsh, Kent

Section 73 application for variation of condition 2 of planning permission

Y11/0993/SH to change plots 1 and 2 to detached dwelling houses and alter parking arrangements

**District Council: Approved with Conditions**

Y17/0672/SH Fairview, Rhee Wall, Brenzett, Romney Marsh, Kent

Erection of an outbuilding to be used a temporary accommodation for a period of one year

**District Council: Temporary Permission Granted**

Y17/0808/SH The Aislings, Rhee Wall, Brenzett, Romney Marsh, Kent  
Erection of a detached outbuilding following removal of existing outbuilding  
**District Council: Approved with Conditions**