

# BRENZETT PARISH COUNCIL

Page 192

## MINUTES 53

### Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brenzett on Tuesday 28 November 2017 at 7.30 pm

**PRESENT:** Mrs A Beeching (Chair), Mrs J Thompson and Mrs J Webb

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLOR:**

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were no Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Mr N Fisher (personal reasons).

**2. DECLARATIONS OF INTEREST**

**Declarations of Pecuniary Interest**

There were no Declarations of Pecuniary Interest.

**Declarations of Significant Interest**

Mrs Beeching and Mrs Webb declared a Significant Interest in matters associated with the Village Hall as they are members of the Village Hall Committee.

**i) To note the granting of any requests for Dispensations and the decision**

There were no requests for Dispensations.

**ii) Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

**3. ACCEPTANCE OF MINUTES**

Minutes 52 of the Annual Parish Council Meeting held on 5 September 2017 were accepted and it was unanimously agreed that Mrs Beeching should sign them.

**Proposed Mrs Thompson      Seconded Mrs Webb**

**4. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES**

The Environment Agency contacted the Clerk to ask whether Muckaway is still being delivered to Russell House. Councillors had not seen any being delivered and this information was passed onto the officer concerned.

**5. MEETING ADJOURNED FOR 30 MINUTES FOR PUBLIC PARTICIPATION AND RECONVENED**

There were no Members of the Public present.

**6. CHAIRMAN'S REPORT**

The Chairman had nothing to report that was not covered on the agenda.

**7. VILLAGE RESPONSIBILITIES**

Nothing to report.

**8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS****Correspondence**

Wicksteed

KALC Notice of AGM

Invicta Law

**Email Correspondence – all forwarded to Councillors**

NHS re Announcement of First Joint East Kent Consultancy Committee – 30 November

**Earmarked Funds**

	Balance
	28.11.17
Village Projects	1700.00
Election Expenses	914.00
General Reserves	3344.00
Village Handyman	1040.00
Donations	200.00
<b>TOTAL</b>	<b>7198.00</b>

**Finance****Bank Reconciliation as at last Bank Statement received**

Opening Balance	11933.64	Treasurers Account	15463.53
Add Receipts	<u>5000.00</u>	Less Uncleared Cheques	<u>296.46</u>
	16933.64		<b>15167.07</b>
Less Payments	<u>1766.57</u>	Less Earmarked Funds	<u>7198.00</u>
	<b>15167.07</b>		<b>7969.07</b>
Less Earmarked	<u>7198.00</u>		
	<b>7969.07</b>		

While discussing the budget councillors unanimously agreed to make the following additional donations to village organisations and to draw the cheques immediately:

**Marsh Harrier £400.00 – following reports from the editor that they are in financial difficulties, as all residents benefit from receiving the Harrier**

**Brenzett Village Primary School – £100.00 towards their Forest School**

**Brookland Village Hall – Rent £70**

**To increase the donation to £500 to help cover expenses**

**Accounts to be Paid**

<b>PAYEE</b>	<b>CHQ NO</b>	<b>DESCRIPTION</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>
Mrs J Batt	331	Salary General Admin Clerk's Expenses	159.54 32.92 0.00		192.46
Clive Stanley	332	Webmaster Services	104.00		104.00
HMRC	333	Income Tax	2		
Marsh Harrier	334	Donation	400.00		400.00
Brenzett Primary School	335	Donation towards Forest School	100.00		100.00
Brenzett V Hall	336	Rent Donation	70.00 500.00		70.00 500.00

**Resolution: Councillors unanimously agreed to pay the above accounts.**

**Proposed Mrs Thompson      Seconded Mrs Beching**

**Budget and Setting of Precept for 2018/2019**

**Resolution: Councillors unanimously agreed to set the Precept for 2018/2019 at £5100.00.**

**Proposed Mrs Thompson      Seconded Mrs Webb**

**Insurance**

We are in a long-term agreement with AVIVA until June 2018.

**Web Site - [www.brenzettpc.kentparishes.gov.uk](http://www.brenzettpc.kentparishes.gov.uk)**

**Review of Documents for Transparency**

The Clerk asked Councillors to ensure that all the necessary documents required for us to comply with the Transparency Act for 2016/2017 are on the website and to let her know if there are any omissions.

**Risk Assessment**

Mrs Beching confirmed that all is in order with the sign.

**Siting of Defibrillator**

The Village Hall Committee is in the process of contracting an electrician to install the unit.

**Resolution to Delegate or Reserve the Authority to Grant Dispensations to allow Councillors to vote in the event that a majority have DPIs or OSIs**

**RESOLUTION:** Councillors unanimously agreed to delegate the power to grant Dispensations to the Parish Clerk. The power rests with the relevant authority under Section 33(i) of the Localism Act 2012 and the basis is set out under section 33(2).

The Parish Clerk may grant a dispensation to a councillor who has a Disclosable Pecuniary Interest or an Other Significant Interest to enable them to participate in any discussion of a matter at a meeting and/or to participate in any vote on the matter if it is considered that

- (a) So many members of the council have disclosable pecuniary interests that it would impede the transaction of the business (ie the council would be inquorate): or
- (b) The dispensation is in the interests of persons living in the authority's area; or
- (c) It is otherwise appropriate to grant a dispensation

Proposer Mrs Webb      Seconded Mrs Beeching

**Marsh Forum Feedback**

Mrs Webb and Mrs Thompson reported that the Marsh Forum discussed the future of health care provision on the Marsh.

Councillors present were also asked whether they would consider taking part in setting up a Speedwatch Scheme on the Marsh. It was suggested that those interested, who do not necessarily need to be Parish Councillors should not volunteer in their own parish, but in neighbouring parishes to avoid any ill feeling among residents. The members of this Parish Council agreed to express an interest and make a final decision when they have more information.

**9. PLANNING**

No applications received.

**Paddock View**

Nothing to report.

**Discussion on any areas of concern in the Village raised by Parishioner**

Councillors did not bring any other matters to the attention of the meeting.

10. **HIGHWAY ISSUES**

Kent Highway Services Report a Fault Telephone Line is 03000 418181 or <http://webapps.kent.gov.uk/KCC.KHSFaultsGIS.Web.Sites.Public/Default.aspx>

The Clerk will report the fact that the Village Hall Sign was removed with the lamp post.

Multiple potholes outside Blue House Farm have re-appeared.

11. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

The next meeting is due to be held on 23 January 2018.

There being no other business the meeting closed at 9.10 pm.

Signed ..... Dated .....

Chairman

